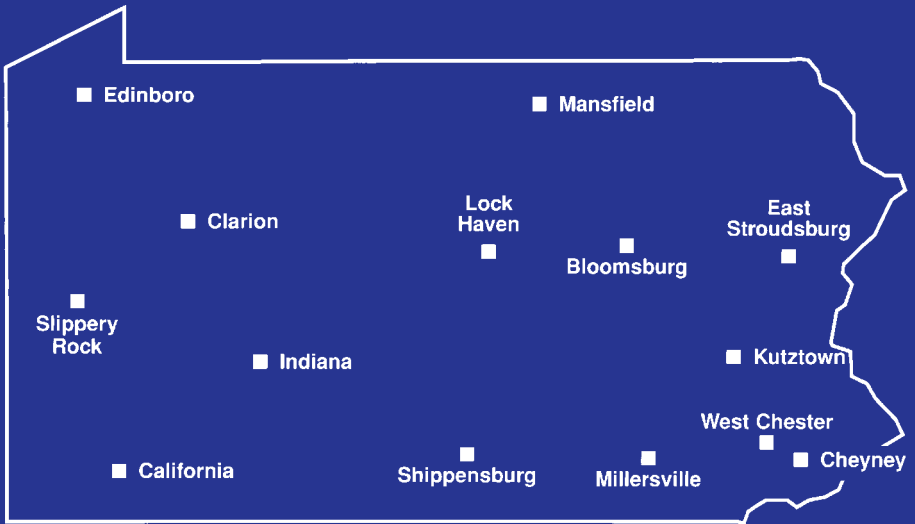


Services for
Students
with
Disabilities

PENNSYLVANIA STATE SYSTEM
OF HIGHER EDUCATION

PENNSYLVANIA STATE SYSTEM OF HIGHER EDUCATION UNIVERSITIES



Equal Employment Opportunity Statement

The State System of Higher Education is committed to a policy of affirmative action. The State System assumes equal opportunity to all persons without regard to race, color, religion, creed, disability, ancestry, national origin, age, or sex in accordance with state and federal laws including Title VI of the Civil Rights Act of 1964, Title IX of the Educational Amendment of 1972, and Section 504 of the Rehabilitation Act of 1973. Inquiries about this policy may be directed to the System Director of Diversity and Equal Opportunity in the Office of the Chancellor.

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INTRODUCTION

Each of the Pennsylvania State System of Higher Education's 14 universities is committed to both the letter and spirit of the law that mandates that access to higher education be provided for students with disabilities. Accordingly, the universities provide various disability-related services to ensure that students with disabilities have the opportunity to participate in the educational, social, and cultural life of the university.

This booklet provides information about the services provided at each of the universities. The entries contain a condensed description of services and directory information for contacting the office primarily responsible for providing services to students with disabilities.

These services are reserved for students who have submitted the required disability documentation and requested services through the university's established procedure. A checklist of requirements for disability documentation is on the next page. The requirements follow the standard set by the Association on Higher Education and Disability (AHEAD) and reflect national laws and policies pertaining to students with disabilities in higher education. For questions about a particular university's disability documentation requirements, contact the office listed.

A certain amount of lead-time is required to ensure that appropriate services are in place for the student's first semester. Unless otherwise advised, the student should contact the listed university office as soon as the offer of admission is confirmed.

Often university and outside agencies such as the Office of Vocational Rehabilitation (OVR) or the Blindness and Visual Services (BVS) must combine resources to provide a full range of support services. Students who may be eligible for services from outside agencies should contact those offices about six months prior to beginning college to ensure that all required services are available.

The State System of Higher Education, including the Board of Governors and the Office of the Chancellor, support full participation by persons with disabilities in the higher education opportunities available within the System.

DOCUMENTATION OF DISABILITY CHECKLIST

This checklist is intended to smooth the transition from high school to college for students with disabilities who plan to attend a Pennsylvania State System of Higher Education university. Individuals with disabilities are guaranteed certain protections and rights of equal access to programs and services under Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act (ADA). However, compensatory services of “reasonable accommodation” to assist a student with a disability is determined by the specific nature of the disability and any functional limitations which may result. Individuals requesting accommodations must provide the university with current information that documents the need for the accommodation and suggests how the effects of the disability might be accommodated.

Because individual universities may have additional requirements and deadlines, it is recommended that students contact the universities’ office of disability services for university-specific information during their final year of high school.

The universities reserve the right to request additional documentation/ clarification of documentation. Disabilities of a changing nature may require documentation at a later date that addresses the changes.

QUALIFICATIONS OF EVALUATOR

Learning disabilities: licensed or certified psychologist or neuropsychologist

All other disabilities: appropriate per the specific disability e.g. licensed or certified psychologist, neuropsychologist, medical doctor, psychiatrist

ASSESSMENT REPORT

- Completed by an evaluator experienced working with adolescents/adults with the particular disability
- Typed on letterhead, dated, signed, and legible
- Includes name, title and clear statement of the evaluator’s professional credentials

DOCUMENTATION

- Documentation must be current so that accommodations are based upon the impact of the student’s disabilities on his or her academic performance upon entry to college.
- Assessment report is appropriate (includes current deficits and effect on academic functioning).

Learning disability and attention deficit disorders assessment includes:

- Complete intellectual assessment with all subtests and standard scores reported
- Comprehensive academic achievement battery with all subtests and standard scores
- Specific areas of information processing (memory, auditory/visual perception, processing speed, executive functioning, motor ability)
- Statement of specific diagnosis
- Profile of strengths and weaknesses
- Current medication regimen, if any

All other disabilities assessment includes:

- Medical report to include
 - Description of functional limitation
 - Medical diagnosis
 - Medical history of condition
 - Current medication regimen, if any
- Psychiatric assessment should be included when relevant

ACCOMMODATIONS

- Degree to which disability impacts the individual in a learning context
- Specific recommendations for accommodations that would be appropriate at the college level
- Explanation of how each accommodation is substantiated through the assessment
- List of necessary auxiliary aids/services if relevant



BLOOMSBURG UNIVERSITY OF PENNSYLVANIA

Office: Office of Accommodative Services for Students with Disabilities
Address: 43 Student Services Center
400 East Second Street
Bloomsburg, PA 17815-1301
Phone: (570) 389-4491 (Voice/TTY)

Bloomsburg University is committed to embracing diversity in the university community and to the individual rights of each member of that community. Bloomsburg University seeks to provide students with disabilities support services and other reasonable and effective accommodations to ensure equal access to university programs and activities.

ACCOMMODATIONS

The need for a specific accommodation must be clearly established within the documentation materials provided by the student. Accommodations include, but are not limited to, advance registration, sign language interpreters, oral interpreters, note taking support, access to adaptive technology, accommodative testing, advocacy within and outside of the campus, and coordination of support activities with external agencies such as the Office of Vocational Rehabilitation.

LEAD TIME

The student is responsible for requesting accommodations in a timely manner. Because planning is a critical step in the provision of an accommodation, students are encouraged to contact the accommodative services office before their orientation visit to discuss anticipated needs.

ACADEMIC SUPPORT SERVICES

A range of support services is available to all students as described in the student handbook and the Bloomsburg University catalog. Students with disabilities are encouraged to use these additional resources.

ADDITIONAL INFORMATION

Individuals who seek additional information about accommodations and services at Bloomsburg University are invited to contact the accommodative services office to arrange a campus interview.



CALIFORNIA UNIVERSITY OF PENNSYLVANIA

Office: Office for Students with Disabilities (OSD)
Address: 250 University Avenue
Keystone Education Building – Room 112
Mailbox #7
California, PA 15419
Phones: (724) 938-5781
(724) 938-5798 (TTY)
Internet: <http://sai.cup.edu/osd>
Email: osdmail@cup.edu

California University of Pennsylvania welcomes otherwise qualified students with disabilities as members of the university community. The mission of the Office for Students with Disabilities (OSD) is to insure the availability of reasonable accommodations. OSD goals include providing reasonable accommodations to insure meaningful access to university programs and services, and supporting the university in providing and enhancing learning opportunities for a diverse population.

The philosophy of OSD maintains that a responsible partnership between the university and its students with disabilities will facilitate the prospects for academic success. The university is committed to its responsibility to insure access and participation for otherwise qualified students with disabilities. Students with disabilities are responsible for bringing appropriate levels of academic skills, interest, initiative and self-advocacy to the partnership.

ACCOMMODATIONS

Reasonable accommodations may include but are not limited to the following: extended test time, separate test location, taped texts and/or Reading Edge, note taker, test reader, test scribe and/or use of computer, loan of available assistive equipment, and priority registration.

Implementation of reasonable accommodations requires *all* of the following: the student will have submitted appropriate documentation to OSD; the student will have requested accommodations through OSD procedures; OSD will have approved the requested accommodations.

ACADEMIC SUPPORT SERVICES

Other support services are available in the following offices: academic development services (tutoring); advising, placement & testing center; career services; counseling center; math lab; mentoring program; PEACE project (victim advocacy); reading clinic; school psychology clinic; women's center; and the writing center.

LEAD TIME

Prior to application/acceptance, students may contact the OSD for information and/or may schedule an appointment to meet with OSD staff. Upon acceptance, students are advised to communicate with the OSD to insure that appropriate documentation is complete *before* the student arrives on campus (refer to the Documentation Requirements included in this brochure). As lead times vary for different accommodations, students are advised to communicate with the OSD prior to arriving on campus to confirm lead times for specific accommodation requests.

ORGANIZATIONS

The 504/ADA committee monitors accessibility issues on campus and can address student concerns.

ADDITIONAL INFORMATION

Students with disabilities follow the same university admission procedures and standards as required by California University's admissions office for all students. Contact the admissions office at (724) 938-4404 or visit the university online at www.cup.edu

Contact the Office for Students with Disabilities or visit the OSD Internet site listed on previous page.



CHEYNEY UNIVERSITY OF PENNSYLVANIA

Office: Office of Social Equity
Address: Wade Wilson Administration Building, Room 205
Cheyney, PA 19319
Phone: (610) 399-2083

Cheyney University of Pennsylvania is the nation's oldest historically black institution of higher education. The university was founded in 1837 by a Quaker philanthropist, Richard Humphreys. The university offers bachelor's and master's degrees in more than 28 areas of study. The faculty and students represent an international cross-section of more than 12 countries.

Located on a beautiful and rolling 275-acre campus in the greater Philadelphia area, Cheyney University's purpose is to educate today's students for tomorrow's leadership roles. In that regard, Cheyney University continues to support all individuals and students with physical/learning disabilities in their quest for educational accomplishment.

The Office of Social Equity serves as a catalyst to provide assistance and to ensure opportunity for students with learning/physical disabilities to receive a quality education.

ACCOMMODATIONS

After a student identifies and documents a physical or learning disability, the university will arrange reasonable accommodations. These may include, but are not limited to, academic assistance, such as, note takers; tutorial assistance; the use of a tape recorder; alternative testing arrangements; classroom accommodations; devices for the hearing impaired; readers for the visually impaired; early registration.

ACADEMIC SUPPORT SERVICES

Academic support services available to all students at Cheyney University include academic and career counseling, access to the writing clinic, participation in study skills, time management and learning skills workshops, and mentoring.

ADDITIONAL INFORMATION

Students may request additional information from the Office of Social Equity using the above address or phone number.



CLARION UNIVERSITY OF PENNSYLVANIA

Office: Disability Support Services
Address: B20 Campbell Hall
Clarion, PA 16214
Phone: (814) 393-2095
Fax: (814) 393-2368

Clarion University is committed to providing full and equal educational opportunities for students with disabilities. The Office of Disability Support Services is the university's primary vehicle for providing disability-related services. A wide range of individually designed service accommodations and auxiliary assistance is available to students with documented need for accommodation.

ACCOMMODATIONS

To ensure equal access the provision of accommodations is determined by the student's established need. Examples include priority registration, alternate exam administration, taped texts, note taking assistance, student advocacy within the institution, individualized accommodation plans for students, access to assistive technology (e.g. screen reader with voice output, V-TEK), liaison with Office of Vocation Rehabilitation (OVR) and Blindness and Visual Services (BVS).

ACADEMIC SUPPORT SERVICES

Students with disabilities have access to all of the university's student support resources including the academic support center which includes the tutoring center and learning skills lab, writing center, counseling services, career services, and speech and hearing clinic.

LEAD TIME

Students interested in discussing available services should contact the Office of Disability Support Services. Students requesting services must submit diagnostic/assessment information from a qualified professional to the coordinator of disability support services. This should be done as soon as possible upon admission to the university. Prior to admission, applicants may voluntarily contact disability support services about programs and guidelines for service eligibility.

ORGANIZATIONS

The student organization, People Reaching Out and Understanding Disabilities (PROUD) focuses on the needs of students with disabilities. The Presidential Commission on Disabilities, an advisory group of students, faculty, staff, and administrators, provides consultation and leadership to the campus on issues affecting those with disabilities.

ADDITIONAL INFORMATION

Students may request additional information from the Office of Disability Support Services.



EAST STROUDSBURG UNIVERSITY OF PENNSYLVANIA

Office: Disability Services
Address: Rosenkrans East
East Stroudsburg, PA 18301-2999
Phone: (570) 422-3954 (Voice/TTY)
Internet: <http://www.esu.edu/disabilityservices/index.html>

East Stroudsburg University of Pennsylvania is committed to providing equal educational access and full participation in any university program and/or activities to otherwise qualified students with disabilities.

ACCOMMODATIONS

Accommodations are based on each individual's documentation and functional limitations. Testing accommodations may include: extended time of up to 100%; oral or tape recorded exams; reader and/or scribe; exams taken on laptop computer; no penalty for spelling errors other than course-specific terms; use of a hand-held spell checker; use of a calculator; or exams administered in a quiet setting. Classroom accommodations may include: tape recording lectures; note takers; taped textbooks; extended time for written assignments completed in class; or use of computer with grammar/spell check. Advising and priority registration are available for eligible students with disabilities. Assistive technology available for loan includes: handicassette recorders; four-track tape players; the Reading Pen; hand-held spell checkers and a talking spell checker; talking calculator; and laptop computer. Computer programs available in the Office of Disability Services include Kurzweil 3000 text-to-speech, Dragon Dictate speech-to-text, and JAWS screen reader.

ACADEMIC SUPPORT SERVICES

East Stroudsburg University offers content tutoring, workshops, and drop-in-labs.

LEAD TIME

Students who have submitted appropriate documentation should contact the Office of Disability Services the first week of their first semester at East Stroudsburg University to schedule an appointment.

ORGANIZATIONS

There is no student organization specifically for students with disabilities. However, freshmen meet once each month for CATS – College Achievement Training Seminars.

ADDITIONAL INFORMATION

A brochure explaining services is available through the Office of Disability Services at ESU.



EDINBORO UNIVERSITY OF PENNSYLVANIA

Office: Office for Students with Disabilities
Address: Crawford Center for H.P.E. and Disability Resources
Edinboro University of Pennsylvania
Edinboro, PA 16444
Phone: (814) 732-2462 (Voice/TTY)
Internet: http://www.edinboro.edu/cwis/tac/dis_serv/osd.htm

The Office for Students with Disabilities (OSD) is designed to provide students with a variety of high quality, diverse support services which will meet students' needs to successfully matriculate at Edinboro University.

ACCOMMODATIONS

The following represent accommodations which students can access; however, this list is not limited solely to these accommodations nor does every student qualify for every type of accommodation. Services include: personal attendant care; wheelchair repair; van transportation; occupational therapy; tactile/transcription of media; interpreters; academic aides; meal aides; academic and personal advisement; adaptive computers and technology; adapted athletics and recreation; alternate testing; books on tape; priority scheduling; learning disability support; and coordination with Office of Vocational Rehabilitation and Blindness and Visual Services counselors.

ACADEMIC SUPPORT SERVICES

Free content area tutoring, academic/career/personal counseling, mentoring program, and athletic study services are available for all students attending Edinboro University.

LEAD TIME

Students wishing to access services must provide documentation of disability need prior to using services. Some services will require additional time to implement. Therefore, students should contact the OSD one month prior to enrollment to allow enough lead time to secure requested accommodations. Some services have capacity limits and services are provided on a first come, first served basis. Earlier notification helps ensure services can be provided.

ORGANIZATIONS

The Organization for DisAbility Awareness is the student organization that focuses on the interests of students with disabilities.

ADDITIONAL INFORMATION

Contact the Office for Students with Disabilities with questions or to request literature.



INDIANA UNIVERSITY OF PENNSYLVANIA

Office: The Advising and Testing Center (Disability Support Services)
Address: 201 Pratt Hall, Room 106
Indiana, PA 15705
Phone: (724) 357-4067 (Voice/TTY)
Internet: www.iup.edu/advisingtesting/dss.html
Email: advising-testing@iup.edu

A part of the advising and testing center at Indiana University of Pennsylvania (IUP), Disability Support Services (DSS) ensures students with disabilities access to higher education as mandated by law. In addition to ensuring the provision of appropriate accommodations, the office advocates for the needs of students with disabilities, attempts to ensure the meaningful integration of students with disabilities into campus life, and educates the campus about disability issues.

ACCOMMODATIONS

Accommodations include but are not limited to classroom moves, sign language interpreters, some adapted equipment, note takers, extended test time, proctored exams, read or transcribed exams, limited equipment loan, NCR paper, braille (limited), Dragon Dictate, Kurzweil Reader, weekly time management and study skills workshops, and liaison with classroom faculty and advisers.

Accommodations are provided based upon the provision of current documentation of need and the professional judgment of the DSS faculty and staff.

ACADEMIC SUPPORT SERVICES

Some group tutoring, some group supplemental instruction, a writing center, and career services also are available.

LEAD TIME

Advance notice is required to ensure that the university can address each student's request. For example, test proctoring requests are to be submitted three days before an exam (minimally). Classroom moves are, as much as possible, arranged the semester before (students who may need classrooms moved register early). Note taking services generally require two weeks (minimally) to arrange; recorded textbooks should be submitted the semester before as much as possible (minimally, there must be 10 days between request and a chapter to be recorded).

Documentation of disability should be submitted to the DSS office as soon as possible after application to IUP.

ADDITIONAL INFORMATION

An information letter and flyer will be sent for all inquiries. Students are encouraged to arrange an informational meeting with the DSS staff to discuss services prior to applying to IUP.



KUTZTOWN UNIVERSITY OF PENNSYLVANIA

Office: Office of Human Diversity
Address: 215 Stratton Administration Center
Kutztown, PA 19530
Phone: (610) 683-4108
(610) 683-4499 (TTY)

The Office of Human Diversity serves students with disabilities. The office acts as an information and referral resource, provides direct services, coordinates services provided by other departments/agencies, and serves as a liaison between students with disabilities and university personnel working with students. The philosophy of the Office of Human Diversity is to provide equal opportunity to all individuals regardless of race, gender, religion, ethnicity, age, sexual orientation, or disability.

ACCOMMODATIONS

“Reasonable accommodations” as stipulated by law are arrived at through a formal needs assessment. Academic accommodations include but are not limited to extended test time, alternative testing, note takers, readers, interpreters for the deaf, adaptive equipment, testing in a separate location, priority registration, and assistance in obtaining text books on tape.

Recent renovations have increased campus accessibility. These renovations include upgraded elevators, new ramps, and electronic doors.

ACADEMIC SUPPORT SERVICES

Services available through the Developmental Studies Program include peer tutoring, math and academic skills labs as well as supplemental instruction in a few courses. A university writing center is also available. Additionally, academic, personal and career counseling is open to all Kutztown University of Pennsylvania students.

LEAD TIME

Upon acceptance to the university, all students receive information about services for students with disabilities. The coordinator of services is available to meet with prospective students and families throughout the year.

ADDITIONAL INFORMATION

For additional information call the Office of Human Diversity.



LOCK HAVEN UNIVERSITY OF PENNSYLVANIA

Office: Office for Disability Services

Address: 104 Russell Hall
Lock Haven, PA 17745

Phone: (570) 893-2926

Students with hearing impairments may call Lock Haven University using one of the two Pennsylvania relay phone numbers:

1-800-654-5988 Voice only

1-800-654-5984 TTY only

Lock Haven University of Pennsylvania has a history and tradition of commitment to serving a diverse student body. This strength is exemplified by efforts to insure that all students have access to the programs of the university.

The Office for Disability Services is an extension of the services provided by the department of academic development and counseling. The office receives support in reaching its goals from the accessibility committee, the ADA coordinator, and many students, staff, faculty, and administrators.

Written documentation that verifies the existence of a disability must be provided by each student requesting disability services and accommodations. Reasonable accommodations are based on a student's documentation and are determined by the specific nature of the disability and its functional limitations

ACCOMMODATIONS

The definition of reasonable accommodations under the Americans with Disabilities Act is "any modification or adjustment to any activity to allow equal participation in the activity by a person who has a disability." Equal participation means an opportunity to attain the same level of performance or to enjoy equal benefits and privileges as are available to a similarly situated student without a disability. The university is obligated to make a reasonable accommodation only to the known limitations of an otherwise qualified student with a disability. To determine reasonable accommodations, the office for disability services may seek information from appropriate university personnel regarding essential standards for courses, programs, services, activities, and facilities.

ACADEMIC SUPPORT SERVICES

Academic support services available at Lock Haven University for all students include a tutoring center, a writing center, a mathematics center, mentoring, and academic/career advising. Additionally, the department of academic development and counseling offers the freshman seminar (ADAC 101) course that includes study skills training and career and major planning.

ADDITIONAL INFORMATION

For more information regarding services to students with disabilities, contact the Office for Disability Services.



MANSFIELD UNIVERSITY OF PENNSYLVANIA

Office: Office of Services for Students with Disabilities
Address: 216 South Hall
Mansfield, PA 16933
Phone: (570) 662-4436
(570) 662-4800 (TTY)

The Office of Services for Students with Disabilities (SSD) is the main advocate for students with disabilities who request academic support services at the university. It is our goal to assist the student in gaining the appropriate, reasonable, accommodations that will aid the student in pursuing their college experience.

ACCOMMODATIONS

After submitting pertinent documentation, the university will attempt to address all reasonable accommodations appropriate to the student. Current accommodations include special residence hall living requests, on-campus transportation, early academic scheduling, a variety of testing accommodations, note takers, readers, interpreters, assisting with planning for the student to acquire books on tape, and relocating class sections to aid access.

ACADEMIC SUPPORT SERVICES

The university provides tutoring, study skills workshops, individual study skills assessment and planning, and academic advising. Students with special academic support needs are encouraged to work with the director of the learning resource center to address these issues. Personal and career counseling services are available, free of charge, to all university students. In addition, the university has a psychiatrist available on a consulting basis for additional evaluations. (There is no charge for the first four visits to the psychiatrist. Students are responsible to pay for additional visits.) Mentoring is provided by the coordinator of the SSD program and members of the department of academic and human development. Mentoring is in addition to an academic advisor in the student's academic department.

LEAD TIME

Students are encouraged to contact the coordinator of services for students with disabilities as soon as they are accepted to discuss accommodations. Early notification is critical when either physical or academic course material accommodations are sought.

ORGANIZATIONS

Students Overcoming Life's Difficulties (SOLD) is a student-run support group that meets weekly to discuss issues that may arise while pursuing a college degree.

ADDITIONAL INFORMATION

For more detailed information, contact the SSD and ask for the brochure that explains services and approaches to working with students who have disabilities.



MILLERSVILLE UNIVERSITY OF PENNSYLVANIA

Office: Learning Services
Address: 348 Lyle Hall
P.O. Box 1002
Millersville, PA 17551-0302
Phone: (717) 872-3178
Fax: (717) 871-2129
E-mail: Learning.Services@millersville.edu

Millersville University is committed to making its educational programs and facilities available to persons with disabilities, reflecting the expanding opportunities offered by institutions of higher education, businesses, government agencies, and corporations that are opening positions in many career fields to people with disabilities. Millersville University is committed to sharing society's responsibility to provide a campus climate and educational experiences that promote successful career options and increase life choices.

ACCOMMODATIONS

Upon receipt of appropriate documentation, Learning Services will arrange reasonable accommodations for students with disabilities. Assistance may include special living environment accommodations, early priority registration, test taking accommodations, academic and personal counseling, study skills seminars, and support groups for students with learning disabilities. Individual assessment for learning disability is available to currently enrolled students by special arrangement (a fee may be charged for this service). Counseling and psychological support services are available to all students through the center for counseling and human development.

ACADEMIC SUPPORT SERVICES

Readers, note takers, preferred classroom seating arrangements, books on tape, and tutoring in math and science are among the academic support services provided. Additionally, the academic advisement office offers academic counseling, study skills, time management, and learning strategies workshops for all students.

LEAD TIME

After admission to the university and payment of the required deposit, a special assistance form for students with disabilities is sent to all students. This form is included in the new student booklet packet. In the case of a physical disability, the completed assistance form is returned and a physician's letter verifying the disability, the need for accommodations, and documenting any physical limitations is required. In the case of a learning disability, the completed assistance form is returned and a psychological evaluation identifying the learning disability and recommendations for accommodations is required. Learning Services will arrange reasonable accommodations upon receipt of the appropriate documentation.

ORGANIZATIONS

An ADA task force helps to monitor progress and facilitates communication among the various offices providing services. In addition, a student support group has formed to promote a better understanding of the needs of students with disabilities through increased education and public awareness.

ADDITIONAL INFORMATION

For an expanded description of services available to students with disabilities at Millersville University, contact the Learning Services Office.



SHIPPENSBURG UNIVERSITY OF PENNSYLVANIA

Office: Office of Social Equity
Address: 200 Old Main
Shippensburg, PA 17257
Phone: (717) 477-1161
(717) 477-1833 (TTY)

The Office of Social Equity (OSE) serves as the catalyst to ensure physical and program access to students with disabilities.

ACCOMMODATIONS

The OSE is committed to providing reasonable accommodations, creating an atmosphere of opportunity by providing services, and mediating special considerations for and concerns of students with disabilities. Accommodations are made on a case-by-case basis and may include but are not limited to: enlarged printing, extended time for tests, oral examination, classroom accessibility, note taking, alternative test sites, proctoring, textbooks on tape, priority scheduling, notification of faculty, escorting, learning specialist assistance, and accessible on-campus housing.

ACADEMIC SUPPORT SERVICES

The learning assistance center offers a wide variety of services that support the academic efforts of all students including those with disabilities. Among the services offered are one-to-one tutoring in a variety of subjects, some group tutoring, and workshops. Also, computers and typewriters are available for student use, textbooks for check out, and rooms for studying.

LEAD TIME

The student is responsible for requesting accommodations in a timely manner. Planning is a critical step in providing accommodations and students are strongly encouraged to contact the OSE two to three weeks prior to the start of the semester.

ORGANIZATIONS

The ADA/504 compliance committee ensures access to the university facilities and services.

ADDITIONAL INFORMATION

Two university publications offer assistance to students with disabilities: *Services for Students with Disabilities* and *LAC Helping Others to Risk Excellence!* These publications are available from the Shippensburg University OSE and the Learning Assistance Center.



SLIPPERY ROCK UNIVERSITY OF PENNSYLVANIA

Office: Office for Students with Disabilities (OSD)
Address: 122 Bailey Library
Slippery Rock, PA 16057
Phone: (724) 738-2203
(724) 738-4501 (TTY)

The OSD is committed to providing reasonable accommodations for students with disabilities in an effort to enhance the learning process and enable individuals to reach their maximum potential. Slippery Rock University is committed to supporting students with disabilities in their pursuit of an education.

ACCOMMODATIONS

Accommodations are made on a case-by-case basis and may include but are not limited to: extended time for tests, alternative testing site, enlarged print, oral examination, classroom accessibility, readers and/or scribe, interpreters, textbooks on tape, special classroom seating, and priority scheduling.

ACADEMIC SUPPORT SERVICES

Peer tutoring is available to all university students at no charge through the tutorial center. This service is available for introductory-level general studies courses. Qualified students with disabilities receiving accommodations through the OSD are eligible for priority tutorial assistance and additional tutoring contact hours. In addition, college success workshops focusing on issues of time management, note taking, test preparation, and reading and study skills also are available.

LEAD TIME

Upon acceptance to Slippery Rock University, students with disabilities should contact the director of the OSD to make an appointment to discuss services and accommodations. Students must submit diagnostic/assessment information from a qualified professional in order to receive accommodations.

ADDITIONAL INFORMATION

For more information contact the Slippery Rock University Office for Students with Disabilities at the above address and phone number.



WEST CHESTER UNIVERSITY OF PENNSYLVANIA

Office: Office of Services for Students with Disabilities (OSSD)
Address: Lawrence Center, Room 105
West Chester, PA 19383
Phone: (610) 436-2564
(610) 436-3217 (TTY)
Internet: http://www.wcupa.edu/_academics/cae.sds

The OSSD is located within the academic affairs division of West Chester University and is dedicated to facilitating the successful transition of all students with disabilities to full involvement in campus life. We realize that some students require and want a full range of services while others would prefer to be mostly independent. Communication with this office is strictly confidential and all offices at West Chester University respect students' rights to privacy in disclosing their disability.

ACCOMMODATIONS

The OSSD coordinates accommodations and arranges test taking, alternate format for materials (including books on tape), note taking assistance, adaptive technology, course substitutes, interpreters, accessible transportation, and priority registration. We serve as a liaison with faculty, university offices (such as facilities, registrar, and financial aid), and external agencies. Students with housing needs should contact that office directly.

ACADEMIC SUPPORT SERVICES

The OSSD provides comprehensive services for eligible students through a federal grant. One-on-one tutoring, academic coaching, workshops in math, career development, study strategies, and a student support group are available through this office free of charge.

LEAD TIME

Entering students should contact the office by using the self-enclosed post card found in the admissions application or calling the OSSD. The university requires documentation of a disability that meets the AHEAD guidelines for learning disabilities and attention deficit disorders. It is recommended that external agencies (OVR, BVS, etc.) be contacted six months prior to matriculation to allow time to coordinate service delivery.

ADDITIONAL INFORMATION

For more information, contact the OSSD at the above address or phone number.

TOLL-FREE ADMISSIONS NUMBERS/UNIVERSITY WEBSITES:

**Bloomsburg University of
Pennsylvania**

1-800-745-7320
www.bloomu.edu

**California University of
Pennsylvania**

1-888-412-0479
www.cup.edu

**Cheyney University of
Pennsylvania**

1-800-CHEYNEY
www.cheyney.edu

Clarion University of Pennsylvania

1-800-672-7171
www.clarion.edu

**East Stroudsburg University of
Pennsylvania**

1-877-230-5547
www.esu.edu

**Edinboro University of
Pennsylvania**

1-888-8G0-BORO
www.edinboro.edu

Indiana University of Pennsylvania

1-800-442-6830
www.iup.edu

**Kutztown University of
Pennsylvania**

1-877-628-1915
www.kutztown.edu

**Lock Haven University of
Pennsylvania**

1-800-332-8900
www.lhup.edu

**Mansfield University of
Pennsylvania**

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